Switching to a meter

Why have a meter?
More and more of our customers are switching to a meter and only paying for water they use.

It makes sense because it could lower your bill if:
• you live on your own
• have a small family
• live in a house with a high rateable value.

You won’t pay more
With our Money Back Guarantee, if you don’t save money after two years you can revert* back as if you’d never been on a meter and we will credit any overpayments.

*You can revert back at any time during the first two years with the cut-off date being 30 days following the bill at the end of your second year. To qualify for the Money Back Guarantee you must keep your meter for the full two years and then ask to revert. See page eight for more details. It does not apply if you’ve had a meter fitted through our change of occupancy policy.

Applying is easy, simply complete the application form inside, or apply online at wessexwater.co.uk/meter

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Step 1 - work out how much water you use

Fill in the table opposite to work out your daily water use. Remember:
• different appliances use different amounts and we’ve used average figures in the checklist
• don’t underestimate how many times you use each appliance and for how long
• consider everyone in the house
• will your circumstances change, eg, are you planning a family or is someone moving away?

Hosepipe use is affected by:
• garden watering during the year
• washing cars
• jet washing patios or slabs.

If you find you’re using more water than you thought, a water meter might not be for you.

### House

<table>
<thead>
<tr>
<th></th>
<th>Average use in litres</th>
<th>How often a day?</th>
<th>Daily total in litres</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dishwasher*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Normal</td>
<td>18</td>
<td>x</td>
<td>=</td>
</tr>
<tr>
<td>Water efficient</td>
<td>12</td>
<td>x</td>
<td>=</td>
</tr>
<tr>
<td>Washing machine*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Old (pre 2000)</td>
<td>70</td>
<td>x</td>
<td>=</td>
</tr>
<tr>
<td>New</td>
<td>55</td>
<td>x</td>
<td>=</td>
</tr>
<tr>
<td>Water efficient</td>
<td>31</td>
<td>x</td>
<td>=</td>
</tr>
<tr>
<td>Bath*</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bath</td>
<td>80</td>
<td>x</td>
<td>=</td>
</tr>
<tr>
<td>Shower †</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Normal shower</td>
<td>45</td>
<td>x</td>
<td>=</td>
</tr>
<tr>
<td>Power shower</td>
<td>80</td>
<td>x</td>
<td>=</td>
</tr>
<tr>
<td>Eco shower</td>
<td>32</td>
<td>x</td>
<td>=</td>
</tr>
<tr>
<td>Toilet</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Standard flush</td>
<td>7.7</td>
<td>5 (on average)</td>
<td>=</td>
</tr>
<tr>
<td>Dual flush</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Miscellaneous

<table>
<thead>
<tr>
<th></th>
<th>Average use in litres</th>
<th>No of people</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cooking, cleaning, drinking, washing up and personal hygiene (not bathing or showering)</td>
<td>50 litres per person daily</td>
<td>x</td>
<td>=</td>
</tr>
</tbody>
</table>

### Garden/outdoor use

<table>
<thead>
<tr>
<th></th>
<th>Average use in litres</th>
<th>No times/yr</th>
<th>Total (divide total by 365 for daily use)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Watering can</td>
<td>9 litres per can</td>
<td>x</td>
<td>=</td>
</tr>
<tr>
<td>Hosepipe</td>
<td>9 litres per minute</td>
<td>x</td>
<td>=</td>
</tr>
</tbody>
</table>

* If you do not use daily, add up the number of times you use it in a week and divide by seven to get a daily average.
† Assumes a five-minute shower based on average flow rates.

### Total household daily water use

Convert your daily water use (litres) into annual use (m³)

\[ \text{Estimated annual water use} = \frac{\text{daily use (litres)}}{1,000} \]
Step 2 - estimate your bill if you had a meter

### Water charges

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your estimated annual water use (Use the figure you calculated on page 3)</td>
<td>m³</td>
<td>A</td>
</tr>
<tr>
<td>Charge per m³</td>
<td></td>
<td>B £2.094</td>
</tr>
<tr>
<td>Your water use charge A x B</td>
<td></td>
<td>£</td>
</tr>
<tr>
<td>plus annual standing charge</td>
<td></td>
<td>£24</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>£</strong></td>
</tr>
</tbody>
</table>

### Sewerage charges

If you receive sewerage services from another water company you must use the sewerage charges used by that company.

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your estimate of water returned to the sewer</td>
<td>m³</td>
<td>D</td>
</tr>
<tr>
<td>Use 95% of your water use A by 0.95</td>
<td></td>
<td>D</td>
</tr>
<tr>
<td>Charge per m³</td>
<td></td>
<td>E £1.8638</td>
</tr>
<tr>
<td>Sewerage use charge D x E</td>
<td></td>
<td>£</td>
</tr>
<tr>
<td>plus annual standing charge</td>
<td></td>
<td>£56</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>£</strong></td>
</tr>
</tbody>
</table>

### Standing charges

**What do the standing charges cover?**
Standing charges cover the cost of maintaining the meter, reading it and producing your bill. In addition the sewerage standing charge covers the cost of surface water and highway drainage.

**Are standing charges payable even if I don’t use any water?**
Yes, we still have to read the meter and maintain the service and you still need to pay for surface water and highway drainage.

**Why is the metered sewerage standing charge greater than the unmetered standing charge?**
Sewerage bills include a charge for taking away surface water from roofs, drives and patios, and for highway drainage. This charge is included in the sewerage rate for unmetered properties. For metered properties it is included in the standing charge, not in the rate per cubic metre.

Now compare your estimated metered bill with your current unmetered bill to see if you’ll save money by having a water meter.

One cubic metre (1m³) is equivalent to 1,000 litres or about 220 gallons.
Step 3 - apply for a meter

Make sure you have checked points 1 and 2 below and read the need to know information below before you apply.

1. Check your plumbing system for obvious signs of leaking water – once you switch to a meter, wasting water will increase your use and your bill.
2. Check things like cistern overflows, dripping taps and header tanks. If you find any problems put things right before you apply for a water meter.
3. Complete and return your application form, see opposite.

Need to know

Tenants
If you have a fixed term tenancy of less than six months, you can’t request a water meter without your landlord’s approval. You will need to send us copies of your landlord’s written permission and tenancy agreement.

Other types of tenancy may not require that approval. If you’re a tenant and want a water meter we suggest you contact your landlord before applying.

Shared pipework
If your property shares pipework with others we may have to do some work to make sure we fit the meter where it will measure your water use only and that we can read it. We may need to install a device that allows us to read the meter remotely.

When it’s impossible to put the meter outside we may have to fit it inside your property. If so, we’ll normally need access to read the meter twice a year unless we can fit a remote reading device. Where we can’t gain access to read a meter, we may have to go back to charging on an unmetered basis.

In some cases it may be too expensive or physically impossible to fit a meter. If so, we may be able to offer you another way of charging. See FAQs on page 8.

Leaks
When we fit a meter we check for leaks and we’ll repair one on your service pipe free of charge under our household customer leakage policy.

It’s a good idea to check your meter readings regularly for unusually high water use.
And if you’re worried you might have a leak, see our website for more help: wessexwater.co.uk

Water in the meter chamber doesn’t necessarily mean there is a leak – the chamber allows rainwater and water in the soil to get in.

Earthing
Properties built before 1966 sometimes use incoming metal water pipes as an earth for their electrical systems.

Fitting a water meter to your supply may mean that this system will no longer work.
So if you’re in any doubt about how your property is earthed contact a qualified electrician for advice.

If work needs to be done you’ll have to pay for it so think about this when you’re deciding whether to have a water meter fitted.

About you
Title, ie, Mr, Mrs, Miss, Ms: ____________________________ First name: ____________________________
Surname: ____________________________________________
Address: ___________________________________________
Postcode: ___________________________________________
Preferred contact number: ____________________________ Best time to call: _______________________
Alternative contact number: ____________________________
Email address: _______________________________________
Customer reference number (as shown on your bill): ____________________________

About your property
Address of property to be metered (if different from above): ____________________________
Postcode: ____________________________

We do not normally require access to your property to carry out the survey or fit the meter. If we do need access, please indicate any days of the week or times (am or pm) you prefer us to visit:

If we need to contact you to discuss the meter installation, how would you like us to do this? (Please tick box)
Phone [ ] Email [ ] Letter [ ]

Type of property (please tick box)
Detached house/bungalow [ ] Terraced house [ ] Flat [ ]

Do you share a supply with your neighbour?
Yes [ ] No [ ] Don’t know [ ]
Application for a meter (continued)

Are you:
The property owner? ☐ Part owner with a housing association? ☐ A tenant? ☐

If you are a tenant, do you have a tenancy agreement of less than six months? Yes ☐ No ☐

If yes, please obtain your landlord’s written permission to have a meter fitted before you apply. Please send us copies of the written permission and your tenancy agreement. If no, we still recommend you contact your landlord to let them know before you apply.

About your household (household customers only)

How many people live in your property? .................................................................

What type of water user would you say you were? High ☐ Medium ☐ Low ☐

How we will use your information

We will use the information you provide in this form to process your application to have a water meter fitted and to update our systems. Your personal data will be treated in accordance with our privacy notice which is available at www.wessexwater.co.uk/privacy-policy

Signature (all customers)

I have read, understood and accept the terms and conditions of the meter option scheme.
Signature/s: ..................................................................................................................
Date: ..............................................................................................................................

Please check that you have completed the relevant sections on this form and return it to: Wessex Water, 1 Clevedon Walk, Nailsea, Bristol BS48 1WA.

Wessex Water May 2018

What happens next?

Thank you for applying for a meter. You don’t need to do anything else, we’ll look after the rest.

What we’ll do

We’ll send you a letter to say we’ve received your application.

We’ll visit your property to check if a meter can be fitted.

We’ll send you a letter to explain why we are unable to fit a meter and may be able to offer you an alternative method of charging.

We’ll fit your meter on the same day as the survey or within 30 working days of receipt of your application form. Normally we fit the meter as near the property boundary as possible - sometimes just outside the boundary in the pavement. If this isn’t possible we’ll discuss alternative locations with you.

We’ll have to turn the water off for a short period while the meter is being fitted.

We will leave a guide to your meter leaflet for you to read.

Once we’ve fitted your meter we’ll automatically change your account to a metered one. We’ll write to advise you of any refund you are due or send you a final bill for your unmetered account.

If you have a payment plan we will transfer it to your new metered account and adjust your monthly payments if we need to. You must pay any charges owing up to the date the meter was fitted.

Your first metered bill will normally arrive within six months of your meter being fitted.

Money Back Guarantee

At the end of the first two years after you opt for a meter, if you’ve paid more we’ll show you a comparison between your metered bill and what you would have paid as an unmetered customer. If after two years you decide to revert back, the Money Back Guarantee means you can go back to being unmetered again as if you’d never had a meter and we will credit any overpayments. For full details, terms and conditions visit wessexwater.co.uk/meter
FAQs

How often do you read the meter?
We’ll normally read the meter every six months if you are a household customer – as long as we can gain access.

If we send you an estimated bill you can leave your actual meter reading by calling 0345 600 6 600 (24 hour automated service) or submit it online at: wessexwater.co.uk

Can I read the meter?
If you have a meter we recommend you regularly check the water you’re using.

Reading a meter is easy to do, and when we fit your meter we’ll leave you a leaflet with more information about how to read it. Please only read your meter if it is safe and practicable to do so.

Are water meters accurate?
Yes, they are manufactured and tested to a British Standard specification (BS 5728/1) and International Standard ISO 4064/1. If you think your meter isn’t recording accurately you can ask us to test it. If the meter is recording accurately you can choose to revert back as if you’d never had a meter and we will credit any overpayments.

For full details, terms and conditions visit wessexwater.co.uk/meter

What’s the Money Back Guarantee?
The Money Back Guarantee covers your first two years after opting for a meter. Each year, if you’ve paid more, we’ll show you a comparison between your metered bill and what you would have paid as an unmetered customer. This will allow you to calculate whether you have saved money. If you don’t save money after two years, you can choose to revert back as if you’d never had a meter and we will credit any overpayments.

For more advice and to order FREE water saving devices for your home, visit our website wessexwater.co.uk/savingwater

WaterSure Plus

If you have a meter and need to use a large amount of water for reasons you can’t control, WaterSure Plus may be able to help – it puts a limit on the amount you have to pay.

To qualify, you must receive one of the means-tested benefits or tax credits, such as:
- income support
- income-related employment and support allowance
- working tax credit
- housing benefit
- universal credit.

In addition, you must either:
- receive child benefit for three or more children under 19 living in your household, or
- have someone in the household with a medical condition that causes them to use significantly more water.

Our website has for more information: wessexwater.co.uk/watersureplus or call 0345 600 3 600 (Monday to Friday, 8am to 6pm).

Pension Credit discount
If you receive Pension Credit or state pension is your only form of income we may be able to offer you a discount of around 20% off your bill. For an application form, visit wessexwater.co.uk/pensioncredit or call 0345 600 6 600 (24 hour automated service).

Save every drop

Making small changes to how you use water in your home can help reduce your water use, save you money and help your local environment. Try using these three easy tips to help you save water where you use it most – the bathroom.

Brushing teeth
Do you leave the tap running when brushing your teeth, washing or shaving? Turning it off could save you up to 18 litres a day.

Having a shower
How long do you spend in the shower? Try taking the 4-minute shower challenge. Every minute less you spend in the shower could save you 10 litres.

Using the toilet
Could you flush the toilet once a day less than you currently do? Each flush uses an average of 7 litres of water.

Following these simple tips could save you up to 13,000 litres of water a year. You could make even further savings by fixing leaking taps, showers and toilets, which can waste over 200 litres of water a day!

For more advice and to order FREE water saving devices for your home, visit our website wessexwater.co.uk/savingwater